



**LAKE COUNTY, FLORIDA  
DEPARTMENT OF GROWTH MANAGEMENT  
PLANNING & COMMUNITY DESIGN**

**MINING SITE PLAN APPLICATION**

Staff Planner Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Filing fee: \_\_\_\_\_

Public Hearing Number: \_\_\_\_\_

1. Project name: \_\_\_\_\_

Owner's name: \_\_\_\_\_

Complete mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ E-Mail Address \_\_\_\_\_

2. Applicant's name: \_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

3. The Property is generally located in the vicinity of the following streets: \_\_\_\_\_

\_\_\_\_\_

4. Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ (Please attach legal description)

5. Area of Property: \_\_\_\_\_ Square feet/Acres: \_\_\_\_\_

6. Property is or will be serviced by:

\_\_\_\_\_ Central Water & Sewer **OR** \_\_\_\_\_ Well & Septic Tank

7. Present Zoning of Property: \_\_\_\_\_

8. Future Land Use Designation: \_\_\_\_\_

9. List Existing Structure(s) located on site and its use: \_\_\_\_\_

\_\_\_\_\_

10. The property is to be used for: \_\_\_\_\_

11. Applicant is hereby requesting an amendment to \_\_\_\_\_ (Existing File Number) OR \_\_\_\_\_

\_\_\_\_\_ An application for a Mining Site Plan in accordance with Chapter 6.06.00 (LDRs)

12. Is this application, for the above, being requested due to any Code Violation(s)? Specify the basis or reason(s) for this request: \_\_\_\_\_

\_\_\_\_\_

13. Has any previous application been filed in connection with this property?

YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, briefly described the nature and outcome of the request:

14. If the project is to be developed in phases, give a brief description of how it will be phased or attach a legible descriptive document: \_\_\_\_\_

15. Please attach the exact legal description for the property being petitioned. A legible TAX RECEIPT or PROPERTY RECORD CARD and a copy of the WARRANTY DEED are required. A current survey of such property may also be required.

16. SURROUNDING PROPERTY OWNERS LIST (Provided by County Staff, for which applicant will be billed as part of application fees).

Complete names and addresses of Property Owner's of property lying within FIVE HUNDRED FEET (500') feet surrounding the property legally described on PAGE 2 of this application. Names will be obtained from the latest Official County Tax Rolls, as recorded, located in the Office of the Lake County Property Appraiser.

**Staff To Complete:**

Existing Zoning: \_\_\_\_\_

Future Land Use Designation: \_\_\_\_\_

Applicant is requesting a Variance to the following sections of the Lake County Development Regulations: \_\_\_\_\_

\_\_\_\_\_

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Planning Area: \_\_\_\_\_

Utility Area: \_\_\_\_\_

Utility Service Area: \_\_\_\_\_

Public Utilities: \_\_\_\_\_

Commission District: \_\_\_\_\_

**OWNER'S AFFIDAVIT**

STATE OF FLORIDA )

COUNTY OF LAKE )

Before Me, the undersigned authority personally appeared \_\_\_\_\_  
 \_\_\_\_\_ who being by me first duly sworn on  
 oath, deposes and says:

- (1) That he/she is the fee-simple owner of the property legally described on this application.
- (2) That he/she desires a Mining Site Plan to accomplish the above desired request, as stated on page one of this Application.
- (3) That he/she has appointed \_\_\_\_\_ to act as Agent in their behalf to accomplish the above.

\_\_\_\_\_  
 (Owner's Signature)

**STATE OF FLORIDA**  
**COUNTY OF LAKE**

The foregoing instrument was acknowledged before me this \_ day of \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, who is personally known to me or  
 who has produced \_\_\_\_\_, as identification.

\_\_\_\_\_  
 Notary Public (Signature)

(SEAL)

\_\_\_\_\_  
 Print or type Notary Name

Commission (serial) Number \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**NOTE: The Owner is also required to complete the Applicant's Affidavit of this Application if no agent is appointed to act in his stead.**

**APPLICANT'S AFFIDAVIT**

STATE OF FLORIDA )

COUNTY OF LAKE )

Before me, the undersigned authority personally appeared \_\_\_\_\_  
 \_\_\_\_\_ who being first duly sworn on  
 oath, deposes and says:

- (1) That he/she Affirms and Certifies that he/she understands and will comply with all Ordinances, Regulations, and Provisions of Lake County, and that all statements and diagrams submitted herewith and attached hereto, are true and accurate to the best of his/her knowledge and belief, and further, that this application and attachments shall become part of the Official Records of Lake County, Florida, and are not Returnable.
- (2) That he/she desires a Mining Site Plan to accomplish the above, as stated on Page One.
- (3) That the submittal requirements for this Application, which are attached hereto, have been completed and attached hereto as part of this Application.

\_\_\_\_\_  
 (Applicant's Signature)

**STATE OF FLORIDA**  
**COUNTY OF LAKE**

The foregoing instrument was acknowledged before me this \_ day of \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, who is personally known to me or  
 who has produced \_\_\_\_\_, as identification.

\_\_\_\_\_  
 Notary Public (Signature)

(SEAL)

\_\_\_\_\_  
 Print or type Notary Name

Commission (serial) Number \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## PROCEDURES

- (1) An Application must be submitted to the Planning and Services Division no later than the first (1<sup>st</sup>) day of the month.
- (2) Upon receipt of an Application, the Planning and Community Design Division, shall process the application for advertising of a public hearing before the Planning and Zoning Commission and the Board of County Commissioners in accordance with the following:
  - a. Advertise the requested application at least fifteen (15) days prior to the public hearing in a newspaper of general circulation in the County, or in the geographical areas of the County where the Conditional Use is proposed. Said notice shall state the date, time, nature of the request and the place where such meeting is to be held.
  - b. The Owners Abutting the property and within 500' feet radius shall be notified by mail of the date, time, nature of the request and the place of the public hearing by the Planning and Community Design Division.
  - c. Sign Cards, furnished by the Planning and Community Design Division, shall be VISIBLY posted by Lake County in one or all of the following manner: On Road frontage of where the property being considered is located; if the frontage is in excess of three-hundred (300') feet, sign cards shall be posted at intervals of three-hundred feet along the frontage; (In those cases where the property does not have frontage on a road, the sign cards shall be VISIBLY posted at the property corners, and where the access road intersects with the nearest County Road).
  - d. Public hearings are heard before the Planning and Zoning Commission the first (1<sup>st</sup>) Wednesday of the third (3<sup>rd</sup>) month following application and the fourth (4<sup>th</sup>) Tuesday of that month before the Board of County Commissioners.

## CHECKLIST

The following required information shall be submitted when applying for a Conditional Use Permit or a Mining Site Plan.

- \_\_\_\_\_ General Application Form
  
- \_\_\_\_\_ Copy of the Tax Receipt or Property Record Card and the latest Recorded Warranty Deed showing the current Fee-Simple Title Holders of the property are.
  
- \_\_\_\_\_ A legal survey, prepared by a Surveyor Registered in the State of Florida, showing an accurate legal description; AND the total acreage is required when the property is part of a larger tract of land.
  
- \_\_\_\_\_ List of the Adjacent Owner's Names and complete mailing address for all property within 500 feet surrounding the property **(To be provided by Lake County)**.
  
- \_\_\_\_\_ The name, address and telephone number of the owner of the land on which mining activities are to be conducted. Evidence of ownership shall be provided as well as written consent of all landowners. Copies of said consent shall be attached to the application.
  
- \_\_\_\_\_ The name, address and telephone number of the mine operator and the applicant if the applicant is not the landowner, or person that will physically alter the land.
  
- \_\_\_\_\_ The legal description and street address, if any, of the specific parcel(s) on which mining activities are to be conducted.
  
- \_\_\_\_\_ A map or series of maps prepared at a scale of 1" = 200' or 1" = 400' which depicts the following information (such maps shall be at a scale consistent with the scale of Aerial Photograph(s) required below):
  1. Date, north arrow and scale.
  2. Size, shape and geographic location of the proposed mining operation and location of nearest major highways.
  3. Existing topography of the proposed mining site and its relationship to the existing watershed; contour lines shall be drawn at five-foot intervals of actual ground contours.
  4. Aerial photograph(s) of the proposed mining site and surrounding property at a scale of 1 inch = 200 feet or 1 inch = 400 feet (photos of flight most recently available through the County Engineer's office, DOT, SCS, or other agency will be accepted). Aerial photographs shall be at same scale as all other maps submitted with the application.
  
- \_\_\_\_\_ Dimensions and location of all existing and proposed buildings, signs, driveways, off-site parking areas, loading and unloading areas and exterior walls and fences. Specifications for the paving of streets, parking areas and walks, provisions for parallel service roads and exterior walls and fences.
  
- \_\_\_\_\_ Plans or reports describing the methods of handling any traffic conditions created by the proposed use.
  
- \_\_\_\_\_ Copies of approved permits or permit applications submitted to or required to be submitted to all

State, Federal, Regional and Local permitting agencies.

- \_\_\_\_\_ Wetlands alteration and mitigation plans to include the location and type of wetlands to be altered, location and type of wetland mitigation areas, mitigation ratios and methods to be utilized for mitigation.
- \_\_\_\_\_ The proposed date that mining activities will commence and the projected date of completion.
- \_\_\_\_\_ Uplands alteration and mitigation plans to include the location and type of uplands to be altered, location and type of upland mitigation areas, mitigation ratios and methods to be utilized for mitigation.
- \_\_\_\_\_ Plans or reports showing the proposed treatment and disposal of sewage and waste; treatment of glare; and handling of hazardous gases, liquids, and other materials.

**APPLICATION FILING FEES:**

**Mining Site Plan “Rezoning”** \$730.00 + \$ 6.50 per acre plus legal ad and notification plus \$30.58 and \$3.48 per line of legal description on tax receipt or warrant deed. (for legal advertising fees)

Additional Postage/Notification Fees will be billed at \$ 0.39 per adjacent property owner notified within 500 feet radius.

**RECORDING FEES:** A separate check in the amount of **\$86.50** made **payable to James C. Watkins, Clerk of the Circuit Court** for recording of Final Approved Development Order.

**\*\*\* APPLICANT INITIATED POSTPONEMENTS ARE SUBJECT TO A \$100.00 FEE \*\*\***

PLEASE NOTE: Other information outlined in Chapter 6.06.00 (Mining Site Plans and Operating Permits) shall be required to be submitted. Mining site plans are subject to Development Staff Review. Additional review fees are applicable. Please contact the Development Review Coordinator prior to submittal.